

23 MAY 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[REDACTED]

Chief, Information Services Staff

SUBJECT: ISS Weekly Report (15-21 May 1980)

Records Management Division

RMD convened a meeting of selected registry personnel to discuss the Agency's position on the package/document receipt question being studied by APEX Subgroup #3. It was determined that the Agency would not be able to use standard Community receipts because of its unique processing and control requirements. This view is shared by the agencies at the second subgroup meeting.

RMD representatives met with Chief, Management Staff to assist in combining the files of the predecessor Management and Assessment Staff and Budget Staff.

RMD personnel visited the Special Security Center of OS to discuss plans to establish APEX Control Facilities (ACF) and how it relates to the development of automated registry systems, as by definition each ACF will be a registry.

Representatives from the Department of State and RMD met to discuss State's plans to use microfiche overseas. We described in general terms the Agency micropublishing program and offered to demonstrate and provide information on the destruction kit developed for diazo microfiche.

Regulations Control Division

RCD processed 31 regulatory issuances and the usual volume of telephone queries about previous regulatory issuances. Those which may be of special interest were: [REDACTED]
400 copies will be printed and distributed on a controlled basis; [REDACTED]

[REDACTED] and (3) the Office of Legislative Counsel requested all regulatory issuances prior to 20 August 1977 regarding CIA relationship with journalists. This information will be sent to the Senate Intelligence Committee.

Classification Review Division

CRD has reviewed the draft of the COMIREX memorandum "Guidelines for Systematic Declassification Review of 20-year-old Imagery Materials" and agrees with its recommendations. If this memorandum is accepted, one of the important results will be the decision to extend the classification of all imagery products for an additional ten years, as permitted by E.O. 12065.

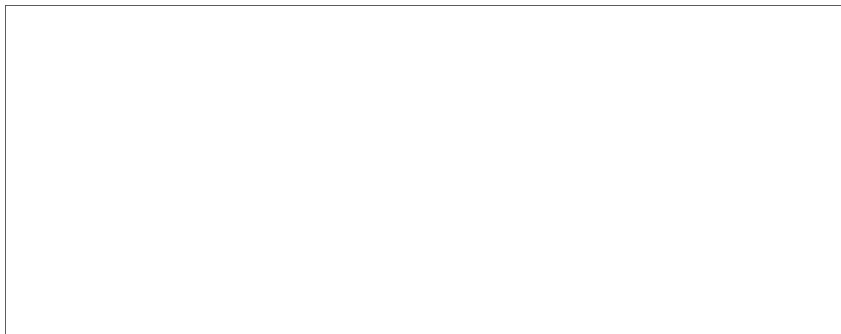
STAT CRD representatives met with Mr. Alan Thompson from NARS to discuss the definition of names to be protected in the OSS records accessioned to NARS. He asked about the DO restrictions that literally no names can be released without first checking with the individual and asked for assistance in reviewing a counterintelligence file and a document [redacted] containing the name of an OSS officer. The DO has agreed to rewrite the section of the accessioning restrictions on releasing names and the CRD OSS reviewing team will assist NARS with their document review problem.

STAT CRD representatives met with Chief, [redacted] IMS/DO regarding the search of records for specific Nazi war criminal activities being undertaken by the Department of Justice (DOJ). DOJ wants to prosecute certain naturalized U.S. citizens who allegedly engaged in such war crimes, entered the U.S. falsely, and may now be deported for those acts. [redacted] arranged with NARS that any CIA documents found will be sent to CRD and then to [redacted] for review relative to use in litigation.

Information and Privacy Division

STAT A separate report is attached.

Attachment



ADMINISTRATIVE INTERNAL USE ONLY

22 May 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:
Acting Chief, Information and Privacy Division, ISS

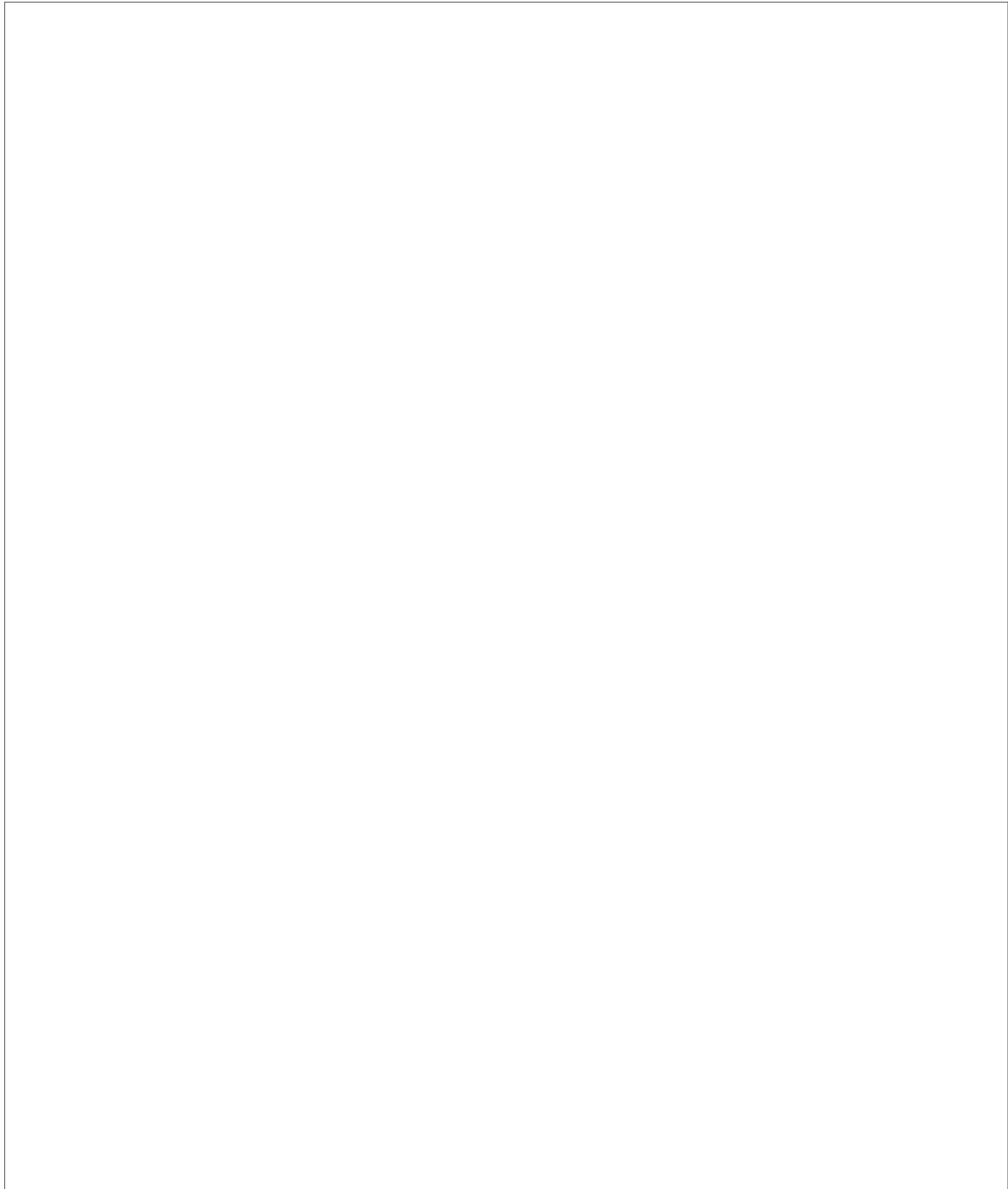
SUBJECT: IPD/ISS Weekly Report (15-21 May)

1.	<u>The Week in Review</u>	<u>15-21 May</u>	<u>1980 Weekly Average</u>
a.	New cases logged	101	64.65
b.	Cases closed	70	54.4
c.	New appeals logged	2	2.0
d.	Appeals closed	4	2.1
e.	Manpower (man-weeks)	133.4	120.9
2.	<u>Current Backlogs</u>		
a.	Initial requests - 2856		
b.	Appeals - 415		

ADMINISTRATIVE INTERNAL USE ONLY

ADMINISTRATIVE INTERNAL USE ONLY

STAT



5. Analysis

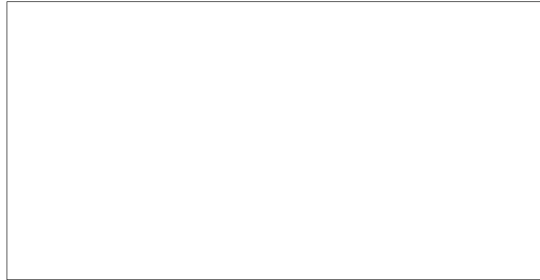
a. Although the number of cases closed out during the week (70) was well above our average for 1980, our backlog nonetheless increased because of the large number of new requests (101). It is the most requests logged in a single week since the reporting period of 28 February through 5 March.

ADMINISTRATIVE INTERNAL USE ONLY

ADMINISTRATIVE INTERNAL USE ONLY

b. All four of the appeals listed as "closed" were not actually answered. Instead, the appellants went into litigation over our failure to respond within the 20 working days stipulated by the FOIA.

STAT



ADMINISTRATIVE INTERNAL USE ONLY

ADMINISTRATIVE INTERNAL USE ONLY

STAT

IPD, [] sms 22 May 1980

Distribution:

Orig. & 2 Addressee

- 1 - DCI
- 1 - DDCI
- 1 - D/NFAC
- 1 - DDO
- 1 - DDS&T
- 1 - D/PA
- 1 - Comptroller
- 1 - IG
- 1 - OGC
- 1 - OLC
- 1 - OP
- 1 - OL
- 1 - C/IMS, []
- 1 - DDO/IRO
- 26 - DDO/IMS, []
- 1 - IRG/OS
- 1 - NFAC/FIO
- 1 - C/ISS
- 1 - IC Staff/FIO
- 1 - IPD Subject

STAT

STAT

ADMINISTRATIVE INTERNAL USE ONLY